



Company Data

Application for GlobalG.A.P. IFA Inspection

Aspirata Certification Document

Please complete the application form in BLOCK LETTERS.

The following documents, where applicable, should be attached to this application:

- F13b Annex A: Farm Information *(required for all applicants)*
- F13b Annex B: PHU Information *(if applicable)*
- For harvest exclusion: Contract or declaration *(if applicable)*
- GRASP add-on: GlobalG.A.P. Declaration of Consent Personal Data *(if applicable)*
- TN add-on: Separate Annex A to be completed if farm information differs *(if applicable)*

A Organisation Information	
Company Registered Name:	
Company Trading Name:	
Company MD / CEO:	
Management Representative at Site:	Name:
	Position:
	Phone:
	Email:
Physical Address:	
	City: Postal Code:
	Country: Latitude: Longitude:
Postal Address:	
	City: Postal Code:
	Country:
VAT Number:	
Company Registration No:	
Contact for Accounts Payable:	Name:
	Position:
	Phone:
	Email:
Website:	
GG Registration No:	
GGN	
Certificate Expiry Date:	Click or tap to enter a date.



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B Inspection Requirements

Scheme(s) applied for:	<input type="checkbox"/> Crops Base – Fruit & Vegetables	
Certification type wanted:	<input type="checkbox"/> Option 1 Individual Producer	
Add-on(s) required:	<input type="checkbox"/> GRASP	<input type="checkbox"/> Tesco Nurture <input type="checkbox"/> Albert Heijn
	<input type="checkbox"/> COSTCO	<input type="checkbox"/> Freshmark
Last audit date(s):	Click or tap to enter a date.	
Are you using more than one Certification Body?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Name of CB:	Products applied for:

C Additional Information

List destination countries for product export:	
Do you subcontract any activities?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please indicate subcontracted activities:
	List the GGN's of certified producer(s) subcontracted for produce handling (if applicable):
Traceability & segregation Only applicable to producers who need to register for PP, PO and those who buy the same products they also certify from other producers (certified or not).	Do you buy any of the products included in your scope (certified or non-certified) from other producers? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Are you a Parallel Producer (PP)? (see definitions on last page) <input type="checkbox"/> Yes <input type="checkbox"/> No
	Are you a Parallel Owner (PO)? (see definitions on last page) <input type="checkbox"/> Yes <input type="checkbox"/> No
Harvest exclusion (see definitions on last page)	Is your product sold before harvesting? <input type="checkbox"/> Yes <input type="checkbox"/> No
	If yes, has the buyer been identified?* <input type="checkbox"/> Yes <input type="checkbox"/> No <i>*If you have identified the buyer, please attach your contract with the buyer. *If you have not identified a buyer yet, attach a declaration that you will inform the buyer about the PHI</i>
Product handling information (see definitions on last page)	Do you field pack? <input type="checkbox"/> Yes <input type="checkbox"/> No
	If yes, please specify products:
	Number of PHU's in the scope**: <i>**Please complete Annex B: PHU Information (Excel spreadsheet) for each PHU</i>



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D Add-on: GRASP (complete if applicable)

This is the GlobalG.A.P. module for Risk Assessment on Social Practice. The outcome of this assessment does not affect the GLOBALG.A.P. certification but serves as additional information to supply chain partners who have been granted access to the results.

To conduct this assessment, the auditor will need privacy to interview the employee representative without the company management being present. The contract signer shall inform the employee representative about this need. If the employee representative is not available, a substitute will be interviewed.

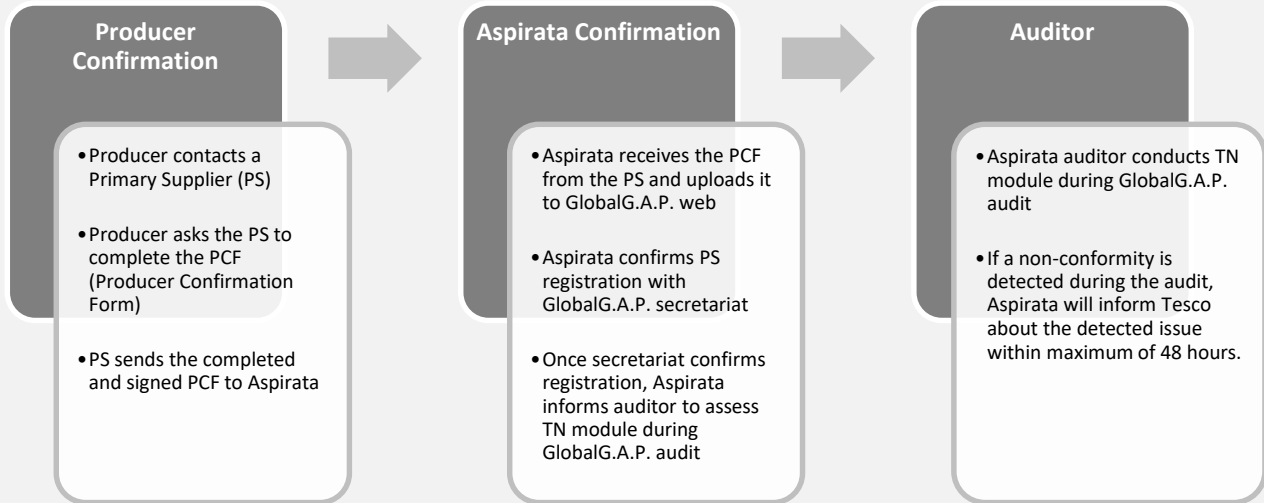
Number of farm workers:		Number of PHU workers:	
Employee representative:			
Substitute:			

The contract signer and the employee representative have to agree that the auditor may access the employee's personal data. A template developed by GLOBALG.A.P. Declaration of Consent Personal Data*** is required to be completed and signed by the contract signer and the employee representative.

***Please complete, print and sign this document and attach it to this application form.

E Add-on: Tesco Nurture (complete if applicable)

The Tesco Nurture add-on is a requirement for producers who supply to Tesco supermarkets. Please refer to below procedure should you wish to apply for this audit:



Certification type required:	<input type="checkbox"/> Option 1 Individual Producer <input type="checkbox"/> Option 1 Multi Site <i>The farm information may not be the same for the Tesco Nurture application. To avoid confusion, please complete a separate Annex A with the add-on farm information for your TN application.</i>	
Traceability & segregation:	Do you buy any of the products included in your scope (certified or non-certified) from other producers?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Are you a Parallel Producer (PP)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Are you a Parallel Owner (PO)?	<input type="checkbox"/> Yes <input type="checkbox"/> No



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F Rules for use of the GLOBALG.A.P. trademark and logo

GLOBALG.A.P. is the owner of the “GLOBALG.A.P.” trademark, i.e. the word “GLOBALG.A.P.”, the GLOBALG.A.P. logo and its “G”-shape logo, collectively the “GLOBALG.A.P. Trademark”. Aspirata Certification is expected to verify the correct use of the GLOBALG.A.P. trademark by the producers at all times. Infringement of these rules could lead to sanctions.

1. Products originating from certified operations **shall not** be labelled, marked or described in a manner, which implies that they/it meets specific food safety criteria.
2. The certification granted entitles the producer/company to distribute and market their products under the trademark only to the extent that these products have been registered with Aspirata Certification and are produced, handled, or traded in a production site or location registered with Aspirata Certification and are in full compliance with this standard.
3. The producer shall only use the trademark in connection with products complying to the requirements of the GLOBALG.A.P. system. In cases where certified producers who have not signed up for voluntary GLOBALG.A.P. membership use the GLOBALG.A.P. logo and/or the “G”-shape logo, they shall combine the logo with their corresponding GGN.
4. The GLOBALG.A.P. trademark shall never appear on the product, consumer packaging of products intended for human consumption or at the point of sale where it is in direct connection with single products.
5. Producers may only use the GLOBALG.A.P. trademarks on pallets that contain only certified GLOBALG.A.P. products and that will **not** appear at the point of sale.
6. GLOBALG.A.P. certified producers may use the GLOBALG.A.P. trademark in business-to-business communication, and for traceability, segregation, or identification purposes on site at the production site.
7. Retailers, producers, and other organizations that signed up for voluntary GLOBALG.A.P. membership may use the trademark in promotional print-outs, websites, flyers, business cards, hardware, and electronic displays (shall not appear as a product label directly linked to certified products) and in business-to-business communication.
8. Aspirata Certification may use the trademark in promotional material directly linked to their GLOBALG.A.P. certification activities in business-to-business communication and on GLOBALG.A.P. certificates they issue.
9. The GLOBALG.A.P. trademark shall never be used on promotional items, apparel items, or accessories of any kind, bags of any kind, or personal care items.
10. The GLOBALG.A.P. trademark may be used on Compound Feed Manufacturing (CFM) certified feed, on GLOBALG.A.P. certified plant propagation material, on IFA certified aquaculture inputs (e.g.: ova, seedlings, etc.), and on IFA certified livestock inputs (e.g.: chicks) that are used as inputs for the production of the final products (as listed in the ‘GLOBALG.A.P. Product List’), are not intended to be sold to final consumers, and will not appear at the point of sale to final consumers.
11. The producer shall only use the trademark in the manner provided by GLOBALG.A.P. and shall not alter, modify, or distort them in any way.
12. The GLOBALG.A.P. logo shall always be obtained from the GLOBALG.A.P. Secretariat. This will ensure that it contains the exact corporate colour and format, as below:



GLOBALG.A.P.

I agree to abide by the rules for use of the GLOBALG.A.P trademark and logo.

Yes No



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G Terms and Conditions

Unannounced Reward Program:	Producers may opt to participate in the Unannounced Reward Program. You will be excluded from the additional 10% unannounced inspection; however, the annual inspection will be unannounced . You qualify to participate in this program if you meet the following criteria: <ul style="list-style-type: none"> a) You are an individual producer b) You do not require any add-ons such as Albert Heijn or GRASP c) You had no outstanding sanctions or non-conformities in the past two years <p>Note: In justified circumstances (e.g. complaint follow-up), Aspirata Certification still has the right to schedule unannounced inspections during the certificate validity period.</p>
I wish to participate in the Unannounced Reward Program: <input type="checkbox"/> Yes <input type="checkbox"/> No	

1. The applicant warrants that the information provided in this application form is correct.
2. The applicant acknowledges that it has received and agrees to abide by the following contractual documents:
 - (a) Aspirata Auditing Testing and Certification (Pty) Ltd Terms and Conditions for Certification and Assessment Services;
 - (b) Certification procedures relevant to the GLOBALG.A.P. Integrated Farm Assurance standard (refer to General Regulations Part I General Requirements);
 - (c) Rules of use for GLOBALG.A.P. Trademark and Logo (refer to Annex I.1 of GLOBALG.A.P. General Regulations Part I General Requirements).
3. The applicant agrees that:
 - (a) when Aspirata (Pty) Ltd accepts this application in writing; or
 - (b) if the application is not accepted in writing, when Aspirata Auditing Testing and Certification (Pty) Ltd starts to supply Certification or Assessment Services to the applicant; there is a contract for the supply of Certification or Assessment Services upon the Terms and Conditions of Certification Services, including the applicant's obligation to pay all fees due in respect of the certification services, as calculated in accordance with the agreement reached with Aspirata Auditing Testing and Certification (Pty) Ltd.
4. The applicant agrees that if Aspirata Auditing Testing and Certification (Pty) Ltd issues a certificate and licence to the applicant for the use of any trademarks, the applicant will use the trademarks in accordance with the Rules of use for GLOBALG.A.P. Trademark and Logo.
5. This application remains valid for twelve (12) months from the date at which the application was made, after which period the application will expire.
6. All fees paid are non-refundable.
7. The applicant agrees to inform Aspirata Auditing Testing and Certification (Pty) Ltd if it is aware of any situation that could jeopardise Aspirata Auditing Testing and Certification (Pty) Ltd's impartiality, independence or integrity at the time of the inspection or decision making, e.g. consulting work, previous family or labour relations, etc.

Signed for and on behalf of applicant:

_____ Signature of applicant or authorised officer of the applicant	_____ Position
_____ Full name (in BLOCK letters)	_____ Date

Signed for and on behalf of Aspirata:

_____ Approved by Technical Manager and signed on behalf of Aspirata Auditing Testing and Certification (Pty) Ltd:	_____ Position
_____ Full name (in BLOCK letters)	_____ Date

Your Aspirata Contact Person is:
Mr. Jacques Williams | Tel: 071 160 8514 | Email: Jacques.Williams@nosa.co.za



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H Definitions	
Option 1 for Individual Producers	An individual producer applies for certification and is the certificate holder once certified. Individual producer is defined as a person (individual) or business who is legally responsible for the production processes and the products relevant to the scope of certification, sold by that person or business.
Option 1 for Multi Sites	An individual producer or one organisation owns several production sites that do not function as separate legal entities.
Parallel production (PP)	Parallel production (PP) is the situation where individual producers produce the same product partly as certified and partly as non-certified.
Parallel Ownership (PO)	Parallel Ownership (PO) is the situation where individual producers buy non-certified products of the same product they grow under certified production.
Harvest Exclusion	<p>If a product is sold in the field before harvest and the buyer is responsible for harvesting, it may be excluded from the producer's certificate, if the following requirements are met:</p> <ul style="list-style-type: none"> a) The produce does not belong to the producer anymore at some point in time prior to harvest commencing b) The producer has no control over the harvesting process (subcontracting by the producer does not qualify for exclusion) c) The producer shall have a contract with the buyer that states that the harvester/buyer will do all of the following: <ul style="list-style-type: none"> i. Take ownership of the produce before harvesting ii. Take responsibility for ensuring that harvest takes place only after the PHI has been observed iii. Handle the produce after harvest (no only during harvest) iv. Buy ALL of the produce d) If the producer does not know the buyer at the time of registration with GLOBALG.A.P., the following shall apply: <ul style="list-style-type: none"> i. A declaration from the producer to inform the buyer about the PHI is required ii. A contract with the buyer will be signed as soon as the buyer has been identified.
PHI (Pre-Harvest Interval)	The period from application of the pesticide to the day of harvest. Storage on the farm cannot be included in this interval.
Product Handling	<p>Any handling of products done post-harvest, where the product may have physical contact with other materials or substances, including storage, chemical treatment, trimming, washing, etc. but excluding product processing.</p> <p>Product handling is included in the inspection as long as the product belongs to the producer during handling (whether by producer or subcontractor).</p> <p>If a producer does not perform product handling on the farm, but at the facility of another producer who does have GLOBALG.A.P. certification (incl. product handling), Aspirata Certification may accept another CB's certificate or may decide to perform its own inspection of the PHU.</p>
PHU (Product Handling Unit)	Facilities where products are handled. All PHU's where GLOBALG.A.P. registered products are handled shall be identified and registered.