



# Additional Data

Aspirata Certification Application for ISO 45001:2018 Certification

Please complete the below information required to assist Aspirata (Pty) Ltd in successfully planning your audit.

Submit this form (F13d) together with the F13 Company Data form. Please attach the following documents to your application:

- a) **Process flow diagrams**
- b) **Site plan**
- c) **Management organisation chart**
- d) **Legal register and other statutory/regulatory requirements applicable to your scope of certification**

Site Information		
Site Name & Location		
Primary Industry Sector	Choose an item.	
Desired scope of certification:		
Performance of repetitive activities: e.g. drivers, welders, painters, material handlers, loaders/ unloaders, cleaners	Repetitive activity	No of employees
	1.	
	2.	
	3.	
	4.	
	5.	
	6.	
	7.	
	8.	
	9.	
	10.	
Access limitations to specific areas or documentation:	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please specify:	
Identify any health and safety risks on site to be aware of:		
List any specific audit requirements:		
Number of employees working on premises:		
Number of employees working away from premises:		



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## OH&S Performance Information

Identify the main OH&S Legal and other requirements applicable to your site:			
State the total Person Hours worked per year and list the reference year(s):	Total hours:	Reference year:	
Has the organization been charged for any breach of OHS legislation in the last three years?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please specify:		
Is the site classified as a 'Major Hazard Facility'?	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>'Major Hazard Facilities' include industrial sites such as oil refineries, chemical processing plants, large LP Gas depots and large chemical warehouses that store, handle or process specific hazardous materials/substances in quantities above threshold amounts. 'Hazardous materials/substances' means a substance which is included on the List of Designated Hazardous Substances within the applicable regulatory jurisdiction.</i>		
Please complete the required information:		Reference year(s)	Total no of incidents
	Number of fatalities or critical injuries/illnesses during the last 3 years		
	Number of lost time injuries/illnesses (per year)		
	Number of injuries/illnesses and worker on light duties following incident (per year)		
	Number of minor injuries/illnesses (per year)		
	Number of near misses (per year)		
Does the site operate at temporary locations?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please specify:		



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Please complete the below table based on your core processes.

Core process	Risk classification (Low/Medium/High)	Control programs or procedures established?
1.	Choose an item.	Choose an item.
2.	Choose an item.	Choose an item.
3.	Choose an item.	Choose an item.
4.	Choose an item.	Choose an item.
5.	Choose an item.	Choose an item.
6.	Choose an item.	Choose an item.
7.	Choose an item.	Choose an item.
8.	Choose an item.	Choose an item.
9.	Choose an item.	Choose an item.
10.	Choose an item.	Choose an item.

## Risk Assessment

Does your operations involve biological hazards, infectious materials, the handling of bacteria, viruses, human or animal tissues?

Yes  No

Is there the potential for animal or insect attach at the workplace?

Yes  No

Please provide details on any other hazard/risk factors:

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Please complete the table below in relation to your site:

No	Potential hazards & other factors	Range Indicators for determining scores	Score
1.	Electrical hazards	0 No electrical equipment / tools used at the site 2 Use of electrical equipment 5 Occasional need for personnel to work on electrical equipment 10 Daily need for personnel to work on electrical equipment	Choose an item.
2.	Vehicle/pedestrian interaction (including fork-lifts)	0 There is no vehicular traffic that could interact with workers or other persons at the site 5 There is vehicle traffic that has the potential to interact with employees or other persons but this interaction is very limited due to the low numbers of vehicles involved and limited potential pedestrian impact 10 There are a number of forklifts/other vehicle movements around employee work areas, and/or pedestrians are able to enter vehicle work zones	Choose an item.
3.	Powered plant (including building plant rooms, elevating work platforms, industrial lift trucks, mobile cranes, vehicle hoists, earthmoving machinery and other powered plant)	0 There is no powered plant at the site 5 Powered plant is used occasionally 10 Powered plant used on a daily basis	Choose an item.
4.	Other plant or mechanical hazards (including scaffolding, working at heights, pressure equipment, gas cylinders and other equipment / situations which may expose employees to the risk of entanglement, crushing, cutting, stabbing, puncturing, shearing, friction, striking, high pressure fluids, explosion, suffocation and other mechanical hazards)	0 There is no powered plant at the site 5 Powered plant is used occasionally 10 Powered plant used on a daily basis	Choose an item.
5.	Confined spaces	0 There is no powered plant at the site 5 Powered plant is used occasionally 10 Powered plant used on a daily basis	Choose an item.
6.	Below ground work environment	0 There is no powered plant at the site 5 Powered plant is used occasionally 10 Powered plant used on a daily basis	Choose an item.
7.	Slips, trips and falls	0 There is no powered plant at the site 5 Powered plant is used occasionally 10 Powered plant used on a daily basis	Choose an item.
8.	Noise	0 There is no powered plant at the site 5 Powered plant is used occasionally 10 Powered plant used on a daily basis	Choose an item.
9.	Thermal environment (extremes of heat, cold, humidity, UV radiation)	0 There is no exposure to extreme thermal environments 5 Exposure to extremes of thermal discomfort	Choose an item.
10.	Pressurised environment (e.g. work in pressurized chambers, pressurized diving operations, positive or negative pressure rooms for clean rooms/biological labs, etc.)	0 There are no pressurized environment work areas 5 Working in a pressurized environment	Choose an item.
11.	Dangerous goods	0 No dangerous goods at the site 5 There are dangerous goods (not licensable) present 10 There are licensable quantities of dangerous goods	Choose an item.
12.	Hazardous substances (including asbestos)	0 No hazardous substances at the site 5 Handling, storage, transport or use of hazardous substances 15 Handling, storage, transport or use of hazardous substances on a daily basis by a number of persons	Choose an item.



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No	Potential hazards & other factors	Range Indicators for determining scores	Score
13.	Storage and/or use of explosives	0 No explosives at the site 5 Explosives are on site 10 Explosives are used	Choose an item.
14.	Atmospheric contaminants other than hazardous substances (excludes confined spaces) <small>(including dusts, fumes, mist, vapour, chemical, biological matter, gas or other substance in liquid or solid form, the presence of which may be harmful to health and safety)</small>	0 No atmospheric contaminants or other hazardous substances 2 There has been or could be the need to test atmospheric contaminants to confirm they are below hazardous levels 5 There are known airborne contaminants in the atmosphere requiring breathing apparatus to be worn on a regular basis (may be in limited parts of the worksite)	Choose an item.
15.	Use of ionising or non-ionising radiation	0 There are no sources of ionizing or non-ionizing radiation at the site 2 There are low radiation sources 5 There are high radiation sources	Choose an item.
16.	Manual handling (includes Occupational Overuse Syndrome) <small>(e.g. heavy or bulk lifting, repetitive or sustained movement or application of force, awkward posture, exposure to sustained vibration, unstable or unbalanced loads, loads which are difficult to grasp or hold, other ergonomic hazards)</small>	0 No manual handling at the site 5 There is manual handling but it is limited to only a few tasks 15 There are many manual handling tasks	Choose an item.
17.	Threats of bullying, harassment, violence or occupational assault	0 No exposure to internal or external bullying, harassment or violence 2 Exposure to internal bullying, harassment or violence 10 Exposure to external bullying, harassment or violence 12 Both conditions apply	Choose an item.
18.	Other factors, e.g. workforce communication in a common language, employees typically working in isolation from other workers	0 All workers speak the same language; Workers do not work in isolation 2 Workers do not speak a common language 10 Employees work in isolation 12 Both conditions apply	Choose an item.
			<b>0</b>

Risk Category	Risk Scores
Low OHS complexity Score	0 - 80
Medium OHS complexity Score	81 - 115
High OHS complexity Score	>116

Signed for and on behalf of applicant:

\_\_\_\_\_  
Signature of applicant or authorised officer of the applicant

\_\_\_\_\_  
Position

\_\_\_\_\_  
Full name (in BLOCK letters)

\_\_\_\_\_  
Date

Your Aspirata Contact Person is:

Mr. Jacques Williams | Tel: 071 160 8514 | Email: [Jacques.Williams@nosa.co.za](mailto:Jacques.Williams@nosa.co.za)